



OAKWOOD ELEMENTARY PTA MEETING MINUTES

DATE: Tuesday, November 12th, 2024 **TIME:** 5:34 pm-6:02 pm. **FACILITATOR:** Heather Raines, President

MINUTES RECORDED BY: Kerri Oakley, Secretary

CALL TO ORDER/ATTENDANCE

Heather Raines, President, called the meeting to order at 5:34 pm. 18 total PTA members in attendance, including 1 principal, 4 board members, and 3 staff members.

PRINCIPAL'S REPORT

Ms. Dagenhart reported that we had a great Walk to School Day at the beginning of November. Also reported that Oakwood has been the first school in North Carolina to be certified as a Kindness School.

APPROVAL OF MINUTES

Kerri Oakley, Secretary, presented October meeting minutes for approval. Megan O'Neill made a motion to approve the October minutes. Audrey Mazzoli seconded the motion. PTA members were in favor of approving minutes and no one opposed. October minutes were approved.

BUDGET

FINANCE REPORT: Treasurer, Douglas Locascio presented that the current balance is \$14,670.67 with an outstanding balance of \$3,040.07 which gives \$11,630.60 of spendable funds, however there is an additional outstanding balance \$5,160.93 for T-shirt order. Waiting for final T-shirt drive order to establish total. Book fair update includes bringing in funds for Ms. Kaylor \$4,242.00 to use for Oakwood. \$80 came out of the PTA budget to cover differential with a donation of \$125. Awaiting one sponsorship check. Encouraging teaching to send in requests for classroom needs by December.

BOARD UPDATES

MEMBERSHIP REPORT: Kerri Oakley reported that our current membership is 130, which met the goal of 130 members from the recent membership drive. Classroom winners have been announced and will be provided with a party of their choosing.

ACTION: PTA members should continue encouraging Oakwood families to join PTA. To determine level of membership, click the link <https://www.oakwoodelempta.com/join-pta>.

COMMITTEE REPORTS

YEARBOOK: Heather Raines, President, reported for Tiffany Gutshall. Reminded that the yearbook cover has been selected. Make up picture day is November 20, 2024. Links for purchasing yearbook can be found on the new website for both hardcopy, soft copy and an upgraded copy for fifth graders, who already receive a free soft copy yearbook courtesy of the PTA. Paper forms will be sent out as a reminder to purchase in the near future. In addition to purchasing your yearbook, there are links on the yearbook page that can be used to



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upload photos. Members were encouraged to use the links to upload any photos throughout the school year so that they may be used in the yearbook, including Walk to School Day, spirit nights, field trips, grade specific activities, etc.

ACTION: Visit website to order yearbook or upload photos here: <https://www.oakwoodelempta.com/about-4>

PTA PALS: Heather Raines presented for Jenn Isaac. Reported that we have one new TA if anyone would like to adopt, please let Jenn know. Reminded that there are enough members to cover all of Oakwood staff, however some members have more than one and if anyone wants to adopt a teacher, contact her and she will assign one. Texts and/or emails will be sent monthly as a reminder to anonymously provide your small gift.

ACTION: PTA Pals should surprise staff with a small gift each month.

SOCIAL EVENTS: Blakely DuBose reported that the Winter Social will be located at First Presbyterian Church in Hickory on January 16th, 2025 from 4:30-6:00. There will be dancing, crafts, snacks, and a photo booth. Requesting anyone that may be able to assist with provision of decorations (winter/snow/blue theme) as well as volunteers.

ACTION: Consider volunteering to set up or clean up, as well as song list and helping with activities.

FUNDRAISING: Heather Raines, President, discussed current auction items including multiple pieces of furniture, Crawdads birthday party package, and birthing class gift certificate. The online auction fundraiser will be rescheduled to allow for additional time to get donations to ensure maximal success. The majority vote was in approval to reschedule to fundraiser to February 10-21, 2025.

ACTION: Please contact Heather Raines if you are interested in donating to the auction. Visit the following link for a letter to promote donations for the auction:

https://www.oakwoodelempta.com/files/ugd/c2d7fd_fd9be320a083454788fb12f2ddf56fbe.pdf

CORPORATE SPONSORSHIP: Heather Raines, President presented for fundraising committee for Jason Raines. Banners are complete and have been installed. Encouraged members to visit the website and commend the sponsors and recognize any changes that may need to made.

ACTION: All sponsor information can be found on our website here <https://www.oakwoodelempta.com>

GROUNDS: Heather Raines, President, presented on the grounds committee. At this time True Authority has completed phase 1 and phase 2 (awaiting leaves to fall to install mulch). Will plan for phase 3 based on allowance from upcoming fundraising efforts.

ACTION: Contact Board to assist in Grounds, see Grounds page on website here for more details: <https://www.oakwoodelempta.com/s-projects-side-by-side>

STRESS-FREE LUNCHES: The next date is November 21st, 2024, which needs 3 volunteers. A reminder that the sign-up genius link can be found in the PTA website.

ACTION: PTA members should sign up to participate as they wish using the following link:

<https://www.signupgenius.com/go/10C0E4BA4A928A5FBC16-50290680-stress#/>

TEACHER BIRTHDAY TREATS: Gift cards were provided to all the teachers for their birthday paired with a bundt cake in lieu of a birthday lunch.

ACTION: The remaining half of teachers/staff will be provided with a treat after winter break.



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OTHER BUSINESS

OAKWOOD SWAG: T-shirt drive fundraiser is complete. Items will be sorted and delivered to the school. Bows are still available for order.

OTHER UPCOMING EVENTS: Student holiday treats will be provided after lunch on December 18, 2024. Will be requesting volunteers.

Next spirit night will be at Salsarita's on November 21, 2024. Of note, the PTA was provided \$110 from Carolina Crafted, \$100 from Village Inn Pizza, and \$480 from Cranford Brothers during previous spirit nights.

NEXT MEETING

Meeting adjourned at 6:02pm.

Our next General PTA Meeting will be held Tuesday, January 14th, 2025 at 5:30pm in the Oakwood Cafeteria. All members are invited and encouraged to attend. Reminder that there will NOT be a meeting in December 2024.